

ARCHITECTURAL REVIEW BOARD APPROVAL REQUEST FORM

Please complete this form and submit it with your plans and specifications for the proposed improvement. If you have any questions, feel free to contact the ARB liaison: arb@nalhoa.com. Review results will be sent to the information you provide immediately below (name, phone number, email).

Name (please print):	
Property Address:	
Phone Number(s):	
Email:	

FOR STRUCTURAL REQUESTS (additions, outdoor fireplaces or other vertical hardscape, etc.) the plans and specifications to be submitted will not be considered a complete submission without all of the following items (unless waived by the Board):

- A plot plan or survey showing the location and dimensions (including elevations) of all existing and proposed improvements.
- Elevation drawings (to scale) of all upright structural changes (i.e. outdoor fireplaces or piers or sitting walls or fire pits, etc., new window/door additions, additions (i.e. enclosed additions, screened porches, decks, etc.).

FOR ALL REQUESTS (as applicable by project type):

- Dimensions, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict the changes (including any illumination details).

Estimated time frame for completion of project: _____

APPROVAL REQUESTED

(check all that apply)

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Fence | <input type="checkbox"/> Deck / Patio |
| <input type="checkbox"/> Irrigation System | <input type="checkbox"/> Swimming Pool / Spa | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Roof Replacement | <input type="checkbox"/> House / Painting | <input type="checkbox"/> Playscape |
| <input type="checkbox"/> Siding Replacement | <input type="checkbox"/> Other (specify in detail): | |

NEW ALBANY LINKS HOMEOWNER'S ASSOCIATION

NALHOA

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DESCRIPTION OF IMPROVEMENT

(continue onto additional pages if necessary)

DECK, PATIO, PATIO COVER, ARBOR OR PLAYScape

Structure will be (check one):	<input type="checkbox"/> permanent	<input type="checkbox"/> portable (moveable)
Dimensions of structure:	Height:	Width:
		Length:
Material(s) to be used:		

SATELLITE DISHES

(including diagram showing desired location of dish)

Diameter of dish:	Color of dish:
Appropriate screening is required and all landscaping must be approved. Please provide details below:	

Signature

Date

PLEASE SUBMIT THIS FORM AND SUPPORTING DOCUMENTATION VIA ONE OF THE FOLLOWING METHODS:

MAIL / DELIVERY	FAX	EMAIL (Preferred)
New Albany Links c/o NAI Ohio Equities, LLC 8000 Walton Parkway, Suite 250 New Albany, OH 43054	Attn: New Albany Links ARB 614-939-8625	arb@nalhoa.com